# Workflow: Video Consultations (VC)

1. Define and agree to a clinical criteria and suitability for VC’s.
2. Develop a template for triage/suitability for VC.
3. Identify how VC appointments will be booked and documented.
4. Identify how VC links and information will be sent to patient e.g., SMS, email, verbally.
5. Update clinic templates and coding for VC.
6. Make contingency plans for what to do if something goes wrong (technically or clinically).
7. Identify how VC will be set-up and run e.g., privacy, a well-lit room.
8. Put arrangements in place for in-person contact e.g., collecting prescriptions.